



# the brookline center

for COMMUNITY MENTAL HEALTH

## **OPEN POSITION: CASE MANAGEMENT SPECIALIST (BH CP Program)**

### **ORGANIZATION**

The Brookline Center for Community Mental Health is a leading Massachusetts provider of mental health care and community-based social services; a sought-after placement for training clinicians; and a partner to more than 50 agencies working to improve the wellbeing of our community's most at-risk and vulnerable populations. The Brookline Center offers outstanding, affordable care to all who need us no matter their ability to pay, helping individuals, children, and families lead healthier, safer and fuller lives, while building a stronger community for all.

### **POSITION SUMMARY**

The Brookline Center for Community Mental Health is seeking a Case Management Specialist to provide direct patient care in our Behavioral Health Community Partners (BH CP) team. This position provides person-centered and recovery-oriented care coordination to MassHealth members with identified behavioral health needs. Work includes but is not limited to outreach and engagement, assisting clients to identify goals and to develop individualized care plans, completing comprehensive assessments, coordinating communication among members, their healthcare team, and other providers, and supporting Enrollees to access and utilize resources to improve and maintain their health and quality of life.

### **RESPONSIBILITIES (include but are not limited to the following):**

- Outreach and assess new members; develop care plans;
- Facilitate communication and collaboration of members' care teams including medical and social services;
- Support patients in maintaining and improving self-management skills;
- Connect clients with services and resources;
- Communicate through face-to-face, telephonic, and digital contact with the patients and their care teams;
- Maintain accurate, timely documentation in electronic systems;
- Participate in program evaluation, including individual and programmatic review, case consultations, and collection and interpretation of health outcome measures;
- Support additional community programs as needed.

### **REQUIREMENTS**

- Bachelor's Degree in a related field OR relevant experience
- Experience working with people with mental illness and/or substance use preferred.
- Excellent interpersonal, organizational, and clinical writing skills
- Comfort level in the support and management of patients with complex psychiatric conditions
- The proven ability to work closely with an integrated team
- Multilingual abilities (Spanish preferred)
- Must have valid driver's license and car

### **HOURS/BENEFITS/REIMBURSEMENT**

This a full-time salary position.

**SALARY**

\$38,000 - \$42,000 with \$500 sign on bonus at the start and \$500 after six months of employment  
Additional compensation will be provided for case managers providing multilingual services

***To apply for an open position, please email a resume and cover letter  
to [Talent@brooklinecenter.org](mailto:Talent@brooklinecenter.org)***