



OUTPATIENT TEAM MANAGER

If you're excited about driving change and passionately believe that all people deserve access to quality behavioral health care, we have an amazing opportunity for you! We're looking for leaders who are committed to developing innovative, patient-centered behavioral health programs, ensuring quality outcomes and creating a culture of equity and inclusivity.

Position Summary

The Center's Outpatient multi-disciplinary clinical teams are led by Team Managers who oversee day to day clinical care. The Team Manager is responsible for clinical and administrative leadership for a multidisciplinary clinical team. This includes building a positive team culture, goal setting, oversight of treatment planning and care delivery, case assignment, and clinical supervision. Working closely with the other team leaders, the Manager has a key role in ensuring that the Center provides accessible, culturally responsive, high quality, evidence-based mental health services. Team managers are encouraged to maintain a small client caseload.

About the Brookline Center

The Brookline Center for Community Mental Health is a leading provider of mental health care and social services for adults and children. The Brookline Center has long played an important role in expanding access to mental health care in the community, and the pandemic has only heightened these needs.

Beyond our provision of high quality, affordable outpatient care, the Brookline Center creates and operates nationally recognized, innovative mental health programs through partnerships with schools, community agencies, and healthcare providers in Greater Boston, across Massachusetts and, increasingly, nationwide. In response to the ongoing crisis in mental health care access, the Center is poised for significant strategic growth in the coming years. For those with a passion for mental health, it's an exciting time to join our team.

We are actively interested in ensuring that the Brookline Center for Community Mental Health represents a range of experiences and backgrounds. Qualified candidates with diverse racial, cultural, multilingual, religious, class, and/or gender background and experiences are strongly encouraged to apply.

Key Responsibilities:

- Plans, assigns cases, and directs the work of team members, addressing issues and proactively facilitating problem resolution.
- Works closely with Clinical Operations staff, other managers and Outpatient Director to implement and improve equitable and inclusive clinical policies and procedures that foster and support diversity.
- Oversee and accountability for assigned Program monitoring and outcomes. Contributes to development and implementations of new programs.
- Monitors and ensures productivity targets and quality standards are achieved.
- Provides direct clinical supervision for team members.

- Provides same day consultation for crises management, high risk or complex cases.
- Ensures the quality and timely completion of clinical documentation, including accurate and compliant clinical charts and follows up on all clinical documentation timelines and requirements.
- May maintain a small individual caseload - providing intake, diagnostic assessment and individual and/or group therapy.
- Coordinates case conferences with other providers, family members etc. as appropriate.
- Attends trainings to stay up to date with therapy approaches and best practices in the field.
- Provides input for and participates in the development of new programs, grant applications and budgets.
- Participates in the identification of staffing needs, recruitment strategies, interviewing, hiring and orientation for clinical staff.
- Accountable for ongoing development and performance management for team members including regular performance reviews and interventional improvement plans when needed.
- Supports the implementation of strategic plans which support the Center's mission and long-range objectives.

Education and/or Experience

Master's level degree or above, with independent license - LICSW, LMHC, LMFT, PhD/Psyd, MD
5+ years direct clinical care, 2+ years clinical supervision, 2+ years program and/or people management.

Qualifications

- Enjoys and works effectively in culture of collaboration, ongoing change, commitment to racial equity, diversity and inclusion.
- Passion for providing quality behavioral mental health services to an otherwise underserved population.
- Strong leadership skills.
- Knowledge and experience working within behavioral health regulatory requirements/compliance.
- Ability to manage multiple and competing demands on a daily basis.
- Ability to function in a calm and effective manner during crisis situations.
- Knowledge of community resources.
- Ability to utilize data gathering systems and analyze data for reporting and decision making.
- Effective verbal and written communicate skills.
- Ability to solve problems and deal with a variety of complex variables in situations where limited standardization exists.
- Ability and interest in gathering data, compiling information, and preparing reports.
- Digital fluency including experience with electronic medical records and MSOffice (or similar); demonstrated track record of learning and incorporating new systems into workflow.

Benefits

The Brookline Center offers a supportive, mission-focused work environment; professional growth opportunities; competitive salaries; and a comprehensive benefits package that includes medical, dental and vision insurance, flexible spending accounts, pre-tax savings and retirement plans, disability and life insurance, and generous paid time off.

To Apply

Please submit your resume along with a cover letter that outlines your interest and qualifications to Lisa Leccacorvi, Director of Human Resources, at lisa.leccacorvi@brooklinecenter.org.