



## **OUTPATIENT DIRECTOR**

If you're excited about driving change and passionately believe that all people deserve access to quality behavioral health care, we have an amazing opportunity for you! We're looking for leaders who are committed to developing innovative, patient-centered behavioral health programs, ensuring quality outcomes and creating a culture of equity and inclusivity.

### **Position Summary**

The Outpatient Director leads the Center's esteemed outpatient department that provides almost 50,000 visits each year to over 2000 children, families, and adults. The Director will ensure the provision of exceptional client care through strong and effective clinical, operational and financial management, including the supervision of the Team Managers. The Director will be responsible for program growth and development, including envisioning and building new programs that meet the evolving needs of our community.

### **About the Brookline Center**

The Brookline Center for Community Mental Health is a leading provider of mental health care and social services for adults and children. The Brookline Center has long played an important role in expanding access to mental health care in the community, and the pandemic has only heightened these needs.

Beyond our provision of high quality, affordable outpatient care, the Brookline Center creates and operates nationally recognized, innovative mental health programs through partnerships with schools, community agencies, and healthcare providers in Greater Boston, across Massachusetts and, increasingly, nationwide. In response to the ongoing crisis in mental health care access, the Center is poised for significant strategic growth in the coming years. For those with a passion for mental health, it's an exciting time to join our team.

*We are actively interested in ensuring that the Brookline Center for Community Mental Health represents a range of experiences and backgrounds. Qualified candidates with diverse racial, cultural, multilingual, religious, class, and/or gender background and experiences are strongly encouraged to apply.*

### **Key Responsibilities:**

- Senior operational management for all outpatient clinical services; leads goal development for the outpatient services.
- Participates with Center leadership in developing new and innovative programs and funding sources, aligned with the mission, strategy and business plans of the Center; provides leadership for operational integration of new outpatient programs.
- Leads, develops, implements processes and policies for coordinating resources and implementation of services.
- Management of clinical Team Managers including goal setting, performance management and clinical oversight; provides clinical supervision for Team Managers.
- Oversees clinical quality and productivity standards for the department.

- Ensures tracking, reporting and compliance for programmatic needs.
- Provides oversight to ensure clinical quality, compliance and adherence to regulations.
- Ensures grant/funding requirements and program outcomes are met.
- Works collaboratively with the Director of Training and Quality to identify and implement training for clinicians.
- Works with Team Managers to identify staffing requirements; hires clinical staff (in conjunction with HR).
- Work with Senior Management Team to design, implement and maintain annual budgets for clinical services.

### **Education and/or Experience**

Master's level degree or above, with independent license - LICSW, LMHC, LMFT, PhD/Psyd, MD  
 Minimum 5 years direct clinical care, 2 years clinical supervision, 5 years program/people management; Previous relevant leadership role in clinical mental health care, program development and managing and oversight of community mental health care regulatory and compliance requirements.

### **Qualifications**

- Skilled in people management, budget and resource development, and operational planning.
- Enjoys and works effectively in a culture of collaboration, ongoing change, and is committed to racial equity, diversity and inclusion.
- Ability to develop new programs and funding sources for a clinical behavioral health organization.
- Skilled in examining and re-engineering operations and procedures, formulating policy, and developing and implementing new strategies and procedures.
- Strong leadership and problem-solving skills.
- Ability to analyze budgetary expenditures for compliance with approved budget.
- Ability and interest in gathering data, compiling information, and preparing reports.
- Ability to function in a calm manner during crisis situations.
- Demonstrated sound clinical judgment.
- Strong written and verbal communication skills, effective presentation skills.
- Ability to solve problems and deal with a variety of complex variables in situations where limited standardization currently exists.
- Digital fluency including experience with electronic medical records and MSOffice (or similar); demonstrated track record of learning and incorporating new systems into workflow.

### **Benefits**

The Brookline Center offers a supportive, mission-focused work environment; professional growth opportunities; competitive salaries; and a comprehensive benefits package that includes medical, dental and vision insurance, flexible spending accounts, pre-tax savings and retirement plans, disability and life insurance, and generous paid time off.

### **To Apply**

Please submit your resume along with a cover letter that outlines your interest and qualifications to Lisa Leccacorvi, Director of Human Resources, at [lisa.leccacorvi@brooklinecenter.org](mailto:lisa.leccacorvi@brooklinecenter.org).

**Equal Employment Opportunity**

The Brookline Center is an equal opportunity employer, committed to workplace diversity. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.